



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, September 21, 2021

IMPORTANT NOTICE

This meeting is being conducted in accordance with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. The public may view the meeting live on the City's website at www.covinaca.gov or on local cable television, Spectrum channel 29 and Frontier Channel 42. To view from the website, hover over the Departments & Services tab until the drop-down menu appears and click on City Council Video Library under the City Council header. A live banner will appear at the start of the meeting.

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@covinaca.gov or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 PM – WILL NOT BE HELD**

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 PM**

CALL TO ORDER

ROLL/CALL

Council/Agency/Authority Members: Walter Allen, III, John C. King, Victor Linares, Mayor Pro Tem/Vice-Chair Patricia Cortez, and Mayor/Chair Jorge A. Marquez

PLEDGE OF ALLEGIANCE

Led by Councilmember Linares

INVOCATION

Given by Covina Police Chaplain Callahan

PRESENTATIONS

- A. Daughters of American Revolution (DAR) Constitution Week Proclamation
- B. Domestic Violence Month Proclamation
- C. National Night Out Presentation

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each, unless, for good cause, the Mayor/Chairperson amends the time limit.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1. Minutes

Staff Recommendation:

Approve the Minutes of the September 7, 2021, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2021 09 07 Minutes CC DRAFT

- CC 2. Payment of Demands

Staff Recommendation:

Approve Payment of Demands in the amount of \$2,447,264.86.

Agenda Report - Payment of Demands AUG 20 - SEPT 2 2021 - Pdf

- CC 3. Monthly Investment Report of the Treasurer to the City Council and Successor Agency to the Covina Redevelopment Agency for August 2021

Staff Recommendation:

Receive and File.

Agenda Report - Monthly Investment Report Ended August 31, 2021 - Pdf

- CC 4. Approve Professional Services Agreement with Five Point Design and Amend Fiscal Year 2022 Budget to Reflect a \$10,000 Appropriation of Funds to Consulting Account 1010-4010-51005 for On Call Plan Check Services

Staff Recommendation:

Approve Professional Services Agreement with Five Point Design and adopt **Resolution CC 2021-108** to amend the Fiscal Year 2022 budget to reflect a \$10,000 appropriation of funds to Consulting Account 1010-4010-51005 for on call Plan Check Services.

Agenda Report - Five Point Design PSA & Reso CC 2021-108 - Pdf

- CC 5. Contract Service Agreement for On-Call Services Pertaining to the Maintenance and Repair of City Fleet Properties

Staff Recommendation:

Authorize the City Manager to execute Contract Service Agreement between the City of Covina and On-Call Maintenance and Emergency Service Providers.

Agenda Report - Contract Service Agreement for On-Call Maintenance & Emergency Service Providers - Pdf

- CC 6. Covina Park Improvement Project – Basketball Court Resurfacing Project - Final Acceptance and Filing Notice of Completion

Staff Recommendation:

1. Accept the work performed by E.C. Construction Co.; and
2. Authorize the City Clerk to file a Notice of Completion for the Covina Park Improvement Project – Basketball Court Resurfacing Project.

Agenda Report - NOC - EC Construction - Covina Park Improvement Project – Basketball Court - Pdf

- CC 7. The American Rescue Plan Act of 2021

Staff Recommendation:

That the City Council approve the proposed American Rescue Plan Act of 2021 (ARPA) programs (cybersecurity/communications system upgrades, labor premium pay for essential public employees and non-profit assistance) and the proposed budget amendments that are included in **Resolution CC 2021-109**.

Agenda Report - Premium Pay For City Employees - COVID-19 2020-21 - Pdf

- CC 8. Carryover of Encumbrances and Continuing Appropriations from Fiscal Year 2020-21 to Fiscal Year 2021-22

Staff Recommendation:

Adopt **Resolution CC 2021-107** approving the Carryover of Encumbrances and Continuing Appropriations from Fiscal Year 2020-21 to Fiscal Year 2021-22.

Agenda Report - Encumbrances and Appropriations FY 2020-21 to 2021-22 - Pdf

- CC 9. Grand Avenue Water Main Replacement Project – Award of Contract to Stephen Doreck Equipment Rentals, Inc. for an Amount Not-to-Exceed \$2,347,850.

Staff Recommendation:

1. Approve plans and specifications for the Grand Avenue Water Main Replacement Project; and
2. Award the Contract for the Grand Avenue Water Main Replacement Project to Stephen Doreck Equipment Rentals, Inc. as the lowest responsive bidder in an amount not-to-exceed \$2,347,850 and authorize the City Manager to execute the Contract; and
3. Authorize contingency amount of \$250,000 for any unforeseen construction expenses.

Agenda Report - Grand Avenue Water Main Replacement Project - Stephen Doreck - Pdf

- CC 10. Resolution CC 2021-110 Nominating Mayor Jorge A. Marquez to Represent Cities with Prescriptive Water Pumping Rights on the Board of the San Gabriel Basin Water Quality Authority

Staff Recommendation:

Adopt **Resolution CC 2021-110** nominating Mayor Jorge A. Marquez to represent Cities with Prescriptive Water Pumping Rights on the Board of the San Gabriel Basin Water Quality Authority.

Agenda Report - WQA Nomination - Pdf

PUBLIC HEARINGS - NONE.

CONTINUED BUSINESS - NONE.

NEW BUSINESS - NONE.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, October 5, 2021 at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, September 21, 2021, meeting was posted on September 16, 2021, on the City's website and near the front entrances of: Covina City Hall, 125 East College Street, Covina; and the Covina Public Library, 234 N. Second Avenue, Covina.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.